

## **Regulations for Granting Scholarships for Participation in International Summer and Winter Schools for Doctoral Students of the Doctoral School of the John Paul II Catholic University of Lublin within the Framework of the STER Project**

### **§ 1**

1. Scholarships for participation in international summer and winter schools, hereinafter referred to as 'scholarships', finance the participation, travel, and accommodation costs of doctoral students of the Doctoral School of the John Paul II Catholic University of Lublin at summer and winter schools organised by foreign universities, research centres, and scientific organisations.
2. Scholarships are awarded through a competition announced by the Director of the Doctoral School of the John Paul II Catholic University of Lublin, hereafter referred to as 'the Director'.
3. Should the competition referred to in § 1.2 remain unresolved, or if the available scholarship funds are not exhausted, the Director may issue further competitions, subject to § 1.4.
4. Scholarship payments must conclude by 30 September 2026.

### **§ 2**

1. An application for a scholarship shall be submitted by the applicant to the Director in paper or electronic form. If submitted electronically, the application and its annexes must bear the applicant's qualified signature.
2. The application referred to in § 2.1 shall include:
  - 1) personal details of the applicant,
  - 2) an indication of the summer or winter school, organised by a foreign university, research centre, or scientific organisation, in which the doctoral student intends to take part – mandatorily with the programme of activities and the costs of participation as indicated by the organisers,
  - 3) a description of the applicant's research,
  - 4) a justification for meeting the criteria referred to in § 3.3.1-2,
  - 5) the opinion of the supervisor(s),
  - 6) the applicant's academic achievements, including scholarly publications, presentations at scholarly conferences, and implemented research projects financed from external sources.

### **§ 3**

1. Once the formal correctness of the application referred to in § 2 has been established, the Director shall forward it for substantive assessment.
2. The merit evaluation is carried out by an evaluation committee consisting of:
  - 1) the director as chairman,

- 2) at least two experts appointed by the Director from the team overseeing the implementation of the project,
  - 3) the project evaluator.
3. The committee shall assess the application on the basis of the following criteria:
- 1) the programme of the summer or winter school – preference will be given to programmes that enhance the applicants’ research and teaching competences in substantive connection with the scientific discipline in which they are preparing their dissertation;
  - 2) the reputation of the foreign university, research centre, or scientific organisation holding the summer or winter school – preference will be given to institutions with significant scientific output in the discipline in which the applicant is preparing the dissertation;
  - 3) the academic achievements of the applicant as defined in § 2.2.6;
  - 4) the opinion of the applicant’s supervisor(s).
4. The committee shall present a detailed opinion on the proposal with a recommendation to the Director.
5. The decision to award a scholarship shall be taken by the team overseeing the project, chaired by the Director. If a consensus cannot be agreed, the decision shall be taken by the Director.
6. An applicant who has not been awarded a scholarship shall be entitled to submit a request for reconsideration of the decision referred to in § 3.5, which must be accompanied by a statement of reasons.
7. The request for reconsideration referred to in § 3.6 shall be handled by the team overseeing the project, chaired by the Director. If a consensus cannot be reached, the decision shall be taken by the Director. This decision shall be final.
8. The Director shall issue a decision on the award of the scholarship.

#### § 4

1. A doctoral student awarded a scholarship shall submit a report on the completed programme to the Director no later than the end of the month following the month in which the summer or winter school concluded.
2. The report referred to in § 4.1 shall be evaluated by the project evaluator.
3. Successful completion of the report referred to in § 4.1 shall be a prerequisite for a doctoral student to apply for a subsequent scholarship in a competition, if one is announced in accordance with § 1.3.


§ 5

1. The procedure for awarding scholarships is subject to oversight by the project steering committee.
2. The conclusions of the evaluation of the reports of doctoral students who have completed a programme funded by scholarships shall be presented by the Director to the project steering committee.

§ 6

Matters not covered by these Regulations shall be decided by the Director.

Dyrektor Szkoły Doktorskiej KUL



*Ks. prof. dr hab. Marcin Składanowski*